

Vienna 2008

EXHIBITOR HOTEL BOOKING FORM

REGISTRATION NO.

FOR OFFICE USE ONLY

COMPANY: _____

LAST NAME: _____

FIRST NAME: _____

ADDRESS: _____

CITY: _____

COUNTRY: _____

TEL: _____

FAX: _____

EMAIL: _____

HOTELS

		Single	Double			Single	Double
Marriott Hotel (<i>Deluxe Rooms</i>)	5*	€213	€227	Suite Hotel Wien Messe	3*	€111	€123
NH Danube	4*	€200	€220	Ibis Wien Messe	3*	€75	€101
Park Inn	4*	€169	€186				

Rates are per room per night and include taxes and breakfast. It is advisable to book your accommodation early.
Please note that 50% of the total accommodation cost is due with this booking form and 50% by 1 March 2008.

Arrival Date: _____ Departure Date: _____ No. of Rooms: _____

Type of room: Single Double Twin Other Please specify _____**HOTEL REQUIRED** Please enter 3 options below, as your first choice may not be available.

1st choice: _____

2nd choice: _____

3rd choice: _____

PAYMENT METHOD

Visa MasterCard American Express Card No.

Exp

3 Digit Security Code (Visa & Mastercard only, printed on the reverse of card)
<input type="text"/> <input type="text"/> <input type="text"/>
<input type="text"/> <input type="text"/> <input type="text"/>

Cardholder Name (PLEASE PRINT): _____

Cardholder Signature: _____

Date: _____

PAYMENT TERMS & BANK DETAILS

Name of Account: Agenda
Bank: AIB International Banking
Ashford House, Tara Street, Dublin 2, Ireland
IBAN: IE63 AIBK 930067 17223684
Swift Code: AIBKIE2D

CANCELLATION POLICY

Cancellations prior to 1 December 2007 - 50% cancellation fee
Cancellations prior to 1 March 2008 - 80% cancellation fee
Cancellations after 1 March 2008 - 100% cancellation fee

50% PAYMENT MUST ACCOMPANY THIS RESERVATION FORM

Please return completed form to AGENDA COMMUNICATIONS, Temple House, Temple Road, Blackrock, Co. Dublin, Ireland
Tel: +353 1 288 3630 Fax: 353 1 288 3636 Email: agenda@agenda-comm.ie